

Arrival and Dismissal Reminders

Arrival

- Please drop students off in the designated STUDENT DROP OFF area if you are driving your child to school. See specific details below:
 - Traffic will flow in one direction only in our new lot, during morning arrival time.
 - Cars will enter from the furthest driveway and continue down toward the driveway closest to the school where students unload.
 - Students will exit cars **ONLY** at the driveway closest to the school, where an adult will be waiting. This is very important to ensure safety.
 - Do not allow students to get out of cars at any time prior to arriving at the lower driveway where our staff is supporting arrival. Thank you!
- PLEASE DO NOT drop your child off across the street in front of the school and have them cross in undesignated areas.
- If you walk or drive your child to school please arrive at school by **7:45**. Coming a bit earlier helps to avoid any additional wait in the drop off area.
- Buses will arrive by 7:40
- Buses will use the lane right in front of the school on Bittner and Oxford St.
- ***No Parking along the school frontage curb during arrival or dismissal***
- For everyone's safety, please cross the street **ONLY** at designated crosswalks.
- Please be mindful of neighborhood homes, driveways, and traffic patterns
- First two days of school, children walk to classrooms with a parent or on their own.
- Beginning Wednesday, August 28th, all children meet teachers in the gym, each day.

Dismissal

- We will no longer have a curbside loading zone- this area will be for buses only.
- The school day ends at 2:10 p.m.
- If your child does not ride the bus or go to Campfire, *please arrive before 2:10 for pick up.*
- Please keep the front door entry area clear for classrooms exiting the building.
- Teachers will follow a consistent path to get children to bus, pick up, or Campfire each day
- Be sure your child's teacher and our office know your student's daily after school plan
- You may park in our large lot, down by Sunset Park or in the neighborhood if you want to pick your child up from school. Please use crosswalks for your safety and the safety of others.
- ***Waiting area for parents is the undercover area out front- teachers will bring children to you and check students off on their dismissal list as they see you with your student.***
- Connecting with your child's teacher each afternoon will be considered a 'sign out' so please help us ensure each child's safety by following the established protocols, even if it seems to take a few extra minutes of waiting. It's a great opportunity to visit with other parents in the community.

If you have dogs that enjoy walking to and from school, please keep them in an area far away from other students. We love our four legged friends, however allergies, fear, and safety issues require our care and diligence. Dogs must be on a leash, away from waiting areas and the flow of student traffic.

New bus routes and numbers are listed on our websites ['Family Link'](#) or can be found at the West Linn-Wilsonville School District [Bus/Transportation page](#). Included with this letter is a "Bus Memo" for you to fill out

for each of your children about how they will get home after school. We request all families to fill out this memo and return it to school on or before the **FIRST DAY OF SCHOOL**.

Each child should be sure of his/her bus number or who will be their pick-up after school. Please be sure to communicate your plans to our office and your child's teacher. All kindergarteners and 1st graders will have bus tags for their backpacks the first few weeks of school.

During the first week, there is often more traffic during arrival and dismissal. Again, if you can arrive at 7:35 or 7:40, you're less likely to experience a wait in the drop off line, than if you arrive right at 7:45 or 7:50. Your children and their safety are our number one priority. Thank you for following the established procedures which have been identified by our safety team and district staff, as the best way to ensure a safe arrival/dismissal for all.

Best,
Sunset Staff